Philanthropy & Volunteer Program Manager at Johnson Controls

The chance of a lifetime to join a leading company driving the sustainability revolution! As the global leader in smart, healthy and sustainable buildings, our mission is to reimagine the performance of buildings to serve people, places and the planet. Johnson Controls has been recognized numerous times over, including as a Best Employer for Diversity by Forbes, a 15-time honoree as one of the World’s Most Ethical Companies® by Ethisphere.com, named a 100 Best Corporate Citizen — one of only 19 companies to have made the list every year since 2009, and named #1 in our industry group and #12 overall by Corporate Knights as one of the 2022 Most Sustainable Corporations in the World.

We are looking for a passionate, purpose-led individual to join our Philanthropy & Community Affairs team as the philanthropy and volunteer program manager. This unique position will work with internal and external leaders globally to drive the successful implementation of critical philanthropic and volunteer programs that are helping Johnson Controls build smarter, healthier and more sustainable tomorrows through philanthropy and community engagement.

What you will do:
In support of the Philanthropy & Community Affairs team, you will align with department leaders to assist in the management of program operations. The program manager will ensure the successful execution of philanthropy and volunteerism strategies, goals and programs. Program support will include analysis and recommendations regarding program delivery, set/track productivity milestones, management of volunteers and relationship management with grantees. You will ensure successful program execution, improve systems and reporting, support internal and external publicity and help find opportunities to expand the impact of philanthropy and community involvement programs.

Key responsibilities include:
- Program management for philanthropic and community involvement programs and initiatives to include, but not be limited to, execution of internal employee giving campaigns, day-to-day management of key programs such as the Volunteer Network, Community College Partnership Program, and the Community Leadership Program
- Give information and recommendations to strategic plans, external reports and reviews; prepare and complete action plans
- Lead and track data and outcomes for the team and identify trends
- Work with colleagues across the company to drive on department and program goals
- Write articles, build slide decks and brochures, develop infographics, and provide calls to action for internal and external company vehicles of communication
- Drive continuous improvement to program impact across the enterprise through processes supported by metrics
• Support cross-collaboration among the team
• Support due diligence reviews related to funding requests for Johnson Controls Foundation grants, corporate sponsorships and other corporate giving

WHAT WE LOOK FOR:
• Four-year degree or equivalent related experience
• Motivated by philanthropic activities and volunteering with the community
• Proven management skills with the ability to drive on meeting or exceeding program goals
• Ability to lead and coordinate groups of volunteers
• Strong communication and collaboration skills working with people across subject areas, internally and externally
• Confidence in working in a fast-paced environment with high level of visibility to senior leadership and external audiences
• Ability to think and act strategically, using data and analytics to set priorities and drive decisions
• Advanced skills with Excel and PowerPoint
• Where legally permissible, if hired, candidate is required to be fully vaccinated against Covid-19 no later than his/her start date, unless candidate has a valid medical condition or sincerely held religious belief precluding he/she from receiving the vaccine.

This role is based in Milwaukee, Wisconsin and will have a flexible hybrid work environment.

To learn more and apply please visit https://jci.wd5.myworkdayjobs.com/JCI/job/Milwaukee-Wisconsin-United-States-of-America/Philanthropy---Volunteer-Program-Manager_WD30152426